



ATLANTA
ADVENTIST
ACADEMY

COMMUNITY SERVICE VERIFICATION FORM

20 ____ - 20 ____



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Students attending Atlanta Adventist Academy are required to complete a minimum 20 hours or 40 if in NHS of Community Service each year. ***It is the student's responsibility to maintain the verification of Community Service hours and submit a record of the hours earned to the Registrar's Office at the end of each quarter.*** All service hours earned will be recorded on the student's transcript.

Community Service guidelines are listed on the reverse side of this form.

Student Name: _____

Grade: _____

Date	Description of Service	Hours	Agency	Supervisor's Signature
	Total Hours			

I certify that the above information is accurate.

Student Signature: _____

Date: _____

(See reverse for details and instructions)

AAA COMMUNITY SERVICE GUIDELINES

General Guidelines	Suggested places for Community Service
<ol style="list-style-type: none">1. A minimum of 20 hours per school year is required. A minimum of 40 hours for NHS members.2. Submit a record of the hours earned to the Registrar's Office at the end of each quarter.3. Service may be volunteered to the school and or the community.4. Community Service hours accepted by our conference schools is transferable from school to school.5. When performing Community Service for schools:<ol style="list-style-type: none">a. Students must perform volunteer service during non-school hours or during a study hall.(Exception: volunteer service may be performed during a school-wide Community Service Day.b. Volunteer service must meet an identified school or community need.c. Students may not receive a monetary or remunerative award for services.d. Fundraising may count as community service if the funds raised are for the benefit of the school and or community.6. When performing Community Service for the community:<ol style="list-style-type: none">a. Volunteer service must be for a non-profit organization and the participant cannot be paid.b. Volunteer service must meet an identified community need.c. Fundraising may count as Community Service if the funds raised are for the benefit of a school and or the community.7. If an activity is in question for volunteer service, the Principal or the Registrar should approve the service PRIOR to the student's participation.	<p>Non-profit Organizations . . .</p> <ul style="list-style-type: none">▪ Environmental Agencies▪ Food Bank▪ Hospitals▪ Non-profit Day Care Centers▪ Nursing Homes/Senior Citizen Residence▪ Political Campaigns▪ Public and Private Schools▪ Service Clubs and Charities▪ Shelters▪ Soup Kitchens▪ United Way▪ Voter Registration
	<p style="text-align: center;">Unacceptable Community Service</p>
	<ul style="list-style-type: none">▪ Family related activities▪ Jails, prisons and other detention facilities▪ Activities that violate child labor laws▪ Service for a profit-making organization▪ Service rendered as a prerequisite for employment▪ Attendance at self-improvement workshops and conferences▪ Service for which payment is rendered▪ Service performed as a result of disciplinary action taken by the school or courts